



January 1, 2023

DATE: LESS THAN 30 DAYS
FROM APPROVAL

JOHN ROBOT, EMPLOYMENT CONFIRMATION

To whom it may concern,

START DATE

John Robot has been employed with ABCD COMPANY since **March 15, 2010**, and is currently in the role of **Supervisor, Distribution Centre**.

POSITION

John's is **guaranteed** 37.5 hours per week, **paid bi-weekly** (26x) at a rate of **\$36.50 per hour**.

PAY STRUCTURE

This position includes a **taxable vehicle allowance** of \$700 per month which is disclosed on his pay slip.

If you have any questions or require additional detail, please contact me directly at the number below

SIGNATURE

Mr. George Castanza
Manager, Human Resources
604-XXX-XXXX
george@ABCDCO.CA

CONTACT INFORMATION